



Elkford Public Library Regular Board Meeting Minutes

Date: October 29, 2024

Location: 816 Michel Rd Bldg C, Elkford, BC V0B 1H0

Present: Amanda Brewer Karen Alexander
 Kevin Atherton Vanessa Pettifor (Online)
 Vera Rees Alaina Buchanan (Online)
 Ariadna Laris

Absent: Dallys Kmiecik, Stephanie Kozier

In Attendance: Alex Faucher (Library Director), Ashlee Lackovic

Call to Order:

Amanda Brewer called the meeting to order at 18:32.

Adoption of last meeting minutes:

Vera Rees MOVED to accept the minutes of September 24, 2024. Kevin Atherton second. Motion carried.

Financial Report:

Alex Faucher gave brief highlights regarding the budget and answered questions.

Librarian's Report:

Alex Faucher presented the librarian's report.

New Business:

- The Photo Contest Awards Ceremony will be held on November 6th, 2024 at 6:30 pm in the library.
- The future of the Photo Contest Calendars (fundraiser) will be decided after this season.
- Kevin Atherton MOVED to accept the Scents & Odors Policy as presented. Vera Rees second. Motion carried.
- Karen MOVED to accept the Working From Home Policy as presented and amended. Ariadna Laris second. Motion carried.
- Alex Faucher presented the Elkford Public Library Emergency Preparedness and Recovery Plan. The Board gave their input on the Plan.
- Ariadna Laris and Alex Faucher will work on a succession plan for the Director position. Amanda Brewer will review and edit the plan.
- Kevin Atherton MOVED to add Ashlee Lackovic as a signer for Elkford Public Library at StellerVista credit union. Amanda Brewer second. Motion carried.
- The Board moved in camera to discuss the pay rate for the acting director position.

Old Business:

- Vanessa Pettifor gave an overview of her conversations with the Elkford Lions Club regarding the bottle drive fundraising opportunity. The Board concluded that we do not currently have the resources to undertake this activity.
- Alex Faucher gave an update on Accessibility Plan progress.

Business from the Floor:

- The following standing items will be added to the Board meeting agenda: Strategic Planning Committee, Survey Committee, Policy Committee.
- The Board discussed the pros and cons of pursuing an occupation agreement from the District of Elkford. This item will be moved forward with.
- Karen Alexander presented a draft set of duties for Board members for review. These will be discussed at the next Board meeting.

Adjournment:

Meeting adjourned at 20:26.

Next Meeting: Regular Board meeting November 26th, 2024 at 18:30 at the library.