



Elkford Public Library Regular Board Meeting Minutes

Date: September 26, 2023

Location: 816 Michel Rd Bldg C, Elkford, BC V0B 1H0

Present: Dallys Kmiecik Amanda Brewer
 Vanessa Pettifor Stephanie Kozier
 Karen Alexander Alaina Buchanan

Absent: Kevin Atherton, Nancy Buchan

In Attendance: Alex Faucher (Library Director), Ashlee Lackovic

Call to Order:

Dallys Kmiecik called the meeting to order at 6:32 pm.

Adoption of last meeting minutes:

Alaina Buchanan MOVED to accept the minutes of June 27, 2023. Vanessa Pettifor second. Motion carried.

Karen Alexander MOVED to accept the budget meeting minutes of September 11, 2023. Amanda Brewer second. Motion carried.

Treasurer's Report:

Alex Faucher presented the Budget vs. Actuals for August 2023. Succession planning for the Treasurer position was discussed.

Librarian's Report:

Alex Faucher presented the Librarian's Report. Options for using the Province of BC one-time Enhancement Grant for updating technology in our technology lending program and for employee workstations were discussed.

New Business:

- Karen gave an overview of the Policy Committee activities and responsibilities.
- Karen Alexander MOVED to remove Hannah Newbury as a signer for Elkford Public Library at StellerVista credit union. Vanessa Pettifor second. Motion carried.
- Stephanie Kozier MOVED to add Arlene Bohn as a signer for Elkford Public Library at StellerVista credit union. Vanessa Pettifor second. Motion carried.
- Amanda Brewer MOVED that going forward, the Director is to advise the Board at the beginning of the 4th quarter of the year of the winter closure dates. Vanessa Pettifor second. Motion carried.
- The library will be closed for the winter holidays from December 17th to January 1st. The library will reopen on Tuesday, January 2nd.
- Alex will contact Kevin regarding this fall's council delegation. Amanda may attend. The board's delegation to council in the summertime in lieu of having a District Representative on the Board was discussed.

- Karen, Dallys, and Amanda will assist with this year's in-person photo contest awards ceremony. The ceremony will be held on November 7th at 6:30 pm, venue to be determined.
- Alex gave the Board an update regarding next month's professional development, to take place prior to the Board meeting.
- Alaina attended the KLF fall meeting in Creston on September 16, 2023. Alaina gave the Board a summary of the meeting.

Old Business:

- Alex gave the Board an update on the KLAC plan.

Business from the Floor:

- The Board discussed inclusivity and what that means for the library.
- The Board discussed interest and options for holding a survey regarding open hours and other library services. Amanda and Karen will go over the strategic plan and present their ideas/plan to the Board in January.
- The EPL Board Christmas party will be held in January.

Adjournment:

Meeting adjourned at 8:42 pm.

Next Meeting: Committee of the Whole October 24, 2023 at 6:00 pm at the library.

Regular Board meeting October 24, 2023 at 6:30 pm at the library.